



**LEGAL SECRETARIES, INCORPORATED
Officers and Chairmen Workshops**

May 17, 2019

Moderator: J. Cori Mandy, CCLS, Educational Program Coordinator

Schedule: 8:30 a.m.

Registration– J. Cori Mandy, CCLS

10:15 -10:30 a.m. Coffee Break

President’s Roundtable (Incoming/Outgoing Presidents Only) 9:00 a.m. to 11:45 a.m. Moderator: Mary S. Rocca, CCLS - LSI Past President Location: Ballroom 1C	
First Session – 9:00 a.m. – 10:15 a.m. Second Session – 10:30 a.m. – 11:45 a.m.	
<u>Treasurer’s Workshop</u> Moderators: Jennifer L. Page, CCLS–LSI Interim Treasurer and Executive Advisor Location: Ballroom II	<u>Newcomer’s Workshop</u> Moderators: Shannon Quigley-Santa Clara County LPA President Elena Schneider, CCLS-Santa Clara County LPA Governor Location: Ballroom II
<u>Governor’s Workshop</u> Moderator: Rod Cardinale Jr.-LSI Executive Secretary Location: Ballroom III	<u>Membership</u> Moderator: Lynne Prescott, CCLS-LSI Vice President Location: Ballroom III
<u>Marketing</u> Moderator: Lynne Prescott, CCLS-LSI Vice President Location: Seminar II	<u>Hosting Your Own Webinar</u> Moderators: Kim Oreno-LSI Administrator Rene Evans, CCLS-LSS Webinar Section Leader Dawn R. Forgeur, CCLS–LSS Coordinator Location: Seminar II
<u>Parliamentarian</u> Moderator: Kristi L. Edwards, CCLS -LSI Parliamentarian Location: Seminar III	<u>Bulletin</u> Moderator: Barbara Barregar-Editor of The Legal Secretary Location: Seminar III

Please note: Locations are subject to change.

Please r.s.v.p. E-mail: jcmandy5@gmail.com or 619-515-3256/619-954-3603